

# March Board Meeting Minutes

Wednesday, March 20, 2024 6:30 PM



## Meeting Details

- Date: 3/20/24
- Start Time: 6:30pm
- End Time: 9:15pm
- Location: Shaffer Residence

## Attendees

- Present
  - JD O'Brien, Kirk Shaffer, Ashley Shaffer, Joelle Arnold, Wendy Davis, Deb Kane, Todd Yeager, Coty Heater
- Not Present
  - Jeff Van Lone, Al Zelnick, Brad Fordyce

## Old Business

- Atlantic District Tier II Status
  - Granted Tier II status for AAHA - Non-Tournament Bound
    - Can't compete at USA Hockey National Tournament
- DVHL Status
  - Got accepted as Probationary member on March 13th 2024
  - Parent Code of Conduct - Everyone must sign
  - Player Agreement Form - All players assigned to DVHL Rosters must sign
- 990 Filing
  - Kirk spoke to Bob Dunkenmiller and he recommended we wait until May to file

## New Business

- Board Of Director Member Transitions
  - Effective April 1st, 2024, All current Board Members will be stepping down and a 4 new Board Members will take office
  - Current Board Members Stepping down
    - JD O'Brien - President
    - Al Zelnick - Vice President
    - Ashley Shaffer - Treasurer
    - Joell Arnold - Secretary
    - Kirk Shaffer - Registrar
    - Jeff Van Lone - Coach in Chief
  - New Board will consist of 4 Officer Positions
  - New Board Members and the Officer Positions they have been elected to, effective April 1st, 2024
    - Wendy Davis - President
    - Brad Fordyce - Vice President
    - Deborah Kane - Treasurer
    - Todd Yeager - Secretary & Registrar
- Placement Tournaments Dates/Costs
  - April 26th thru 28th
  - \$1,135 (4) games 10-12U
  - \$1,235 (4) games 14U
- Placement Tournament Locations
  - 10U Showcase will be held at Ice Works Skating Complex (3100 Dutton Mill Rd, Aston, PA 19014) (Approx. 2 hours 45 min drive from Sunbury Ice Rink)
  - 12U Showcase will be held at Hatfield Ice Arena (350 County Line Rd, Colmar, PA 18915) (Approx. 2 hours 20 min drive from Sunbury Ice Rink)
  - 14U Showcase will be held at Powerplay (701 Haywood Dr, Exton, PA 19341) (Approx. 2 hours 10 min drive from Sunbury Ice Rink)
  - Registrations for each level done on Rinks Websites
- Team designated locker monitor
  - Must be parent
  - Primary Person and Secondary Person should be identified for each team
- Registration for next season. Registration description for practice player registration in place of house / rec.
  - Practice Player/Intra-mural Team as name for registration. Board voted to rename. (Motion Deb, 2nd Wendy)
  - Todd will start building registrations and have them ready
  - Todd, Kirk & JD need to come up with costs for each type of Registration
  - Will look to have 4 different registration types
    - CPIHL (Scholastic)
    - DVHL
    - CPIHL & DVHL Combine (for players playing in both)
    - Practice Player/Intra-mural Team
- Open registration for next season?
  - Looking to Open registrations following DVHL Tryouts in April
  - Registrations will stay open for CPIHL & DVHL through July 1st
- On line Store dates open and close dates?
  - Pure Hockey Rep - Need to contact
    - Todd will reach out to start conversations with Rep & begin store creation
  - Jersey Deliveries for CPIHL & DVHL by Sept 1st
- Coaching support and parent conduct / discipline.
  - New Board must have hard stance on parents. All Parents need to adhere to code of conduct
  - DVHL Code of Conduct - Everyone must fill out
  - New Board members will review current code of conduct and update if necessary
- Booster Club
  - Need to develop committee of no more than 6 members
    - Would like to have representation from every team (8U, 10U, 12U, 14U 16/18U)
  - Motion to solicit for committee chair (Motion JD, 2nd Todd)

- Tuition discount for coaches
  - New to formalize better. Do we offer more of a discount for Head & Assistant Coaches
  - Need to get better with reimbursement for Coaches Certifications/Modules Costs
- **Additional Positions**
  - Wendy Makes Motion to create Director of Hockey & Assistant Director of Hockey (Motion Wendy, 2nd Todd)
  - Director of Hockey
    - JD O'Brien has been appointed to this position
  - Assistant Director of Hockey
    - Coty Heater has been appointed to this position
  - CPIHL Rep
    - JD O'Brien will remain as CPIHL Rep
  - DVHL Rep
    - Coty Heater will act as our DVHL Rep
  - Accounting Firm
    - Discussion on if we need to have. Still in talks
  - Fundraising Chair
    - Motion to solicit for committee chair was made under booster club topic
  - DVHL Scheduler
    - Todd Yeager will act as our DVHL Scheduler
  - Safe Sport Coordinator
    - Deb Kane will act as club Safe Sport Coordinator

#### **Transition Items**

- Bank Account
  - Ashley and Deb will get together separately to work on all financial transitions
- FB Administrator Login
  - Joelle & Todd worked together to get Todd setup as an Admin on the Clubs FB Account

#### **Status of Old Action Items**

- See Old Business Section

#### **New Action Items**

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#### **Open Discussion**

- Tyler Gowan is one of our current Refs and has expressed interest in being our Ref Scheduler. He would be responsible to obtaining refs for all Home DVHL & CPIHL Games scheduled in Sunbury. He would keep the board and Director and Assistant Director of Hockey in the loop.
- Board Approved Tyler to be Ref Scheduler - Motion Kirk 2nd Wendy

#### **Next Meeting**

- Date and Time: TBD
- Location: TBD